August 1, 2025

Dear Retailer Partners:

On August 1, 2025, Minnesota law changed regarding background checks required for Minnesota Lottery retailers. **The law now requires a nationwide fingerprint-based background check once every seven years for "Responsible Lottery Officials."** If you are a sole proprietor, you are the Responsible Lottery Official. If you operate as a business entity, you must determine which of your officers, directors, and owners has responsibility for Lottery sales and designate that person or persons as your Responsible Lottery Official(s).

Please note, a background check is no longer required for officers, directors, and owners who are not responsible for Lottery sales.

Starting with contracts renewing in January 2026, approximately four months before your renewal date, you will receive a letter from the Lottery requiring you to do the following:

1. Complete a Lottery form designating one or more Responsible Lottery Officials.
2. Have your Responsible Lottery Official(s) complete the required Lottery forms and get fingerprinted on an official FD-258 card by an authorized fingerprint technician.
3. Send your Responsible Lottery Official's FD-258 card and the required forms to the Lottery.

The Lottery will submit the information and obtain a nationwide background check.

All forms need to be received by the date specified for the Lottery to process and complete the background check before your contract renewal. Starting in 2026, if your designated Responsible Lottery Official or Officials does not pass a background check, your contract will not be renewed, and you will not be permitted to sell Minnesota Lottery products.

You do not need to do anything at this time. You will receive a separate letter from the Lottery with detailed instructions. Please do not send fingerprints to the Lottery until you receive further instructions and the required forms.

Thank you for your time and assistance in fulfilling this new legal requirement. A list of Q&As is enclosed, and we will provide more information as it becomes available. If you have additional questions, we encourage you to speak with your Lottery Sales Representative or call Lottery Customer Support at 651-635-8273.

Sincerely,

Adam Prock