SMART COUNT LOTTERY PROCEDURE

STARTING NEW PACK

- Scratch
- Smart Count
- ***LOAD FULL PACK(S)***
- Scan the first ticket in the pack, when done - SEND

SOLD OUT PACK

- Scratch
- Smart Count
- ***SOLD OUT PACK(S)***
- Scan any ticket from that pack, when done – SEND

**If you don't have a ticket to scan;
Enter 9 digit # from settlement card or
Press Report
Shift Detail
Select Shift -Send - Print
Find the pack that is sold out
Go back to Sold out screen
Manually enter the 9 digit #

REMOVING A PACK

- Scratch
- Smart Count
- ***REMOVE TICKETS***
- Scan the next ticket in the pack you're returning

*for ascending scan lowest for descending scan highest

- Continue for each pack to be returned.
- When done – SEND

***Schedule packs for Spee-dee Return as normal.

MINNESOTA LOTTERY

Questions? Call Customer Support Monday-Friday 8AM-4:30PM
1-651-635-8273 or 1-800-657-3644 (Option #1)
MUST ACTIVATE, SETTLE, AND RETURN PACKS AS NORMAL

SMART COUNT LOTTERY PROCEDURE

STARTING NEW PACK

- Scratch
- Smart Count
- ***LOAD FULL PACK(S)***
- Scan the first ticket in the pack, when done - SEND

SOLD OUT PACK

- Scratch
- Smart Count
- ***SOLD OUT PACK(S)***
- Scan any ticket from that pack, when done – SEND

**If you don't have a ticket to scan;
Enter 9 digit # from settlement card or
Press Report
Shift Detail
Select Shift -Send - Print
Find the pack that is sold out
Go back to Sold out screen
Manually enter the 9 digit #

REMOVING A PACK

- Scratch
- Smart Count
- ***REMOVE TICKETS***
- Scan the next ticket in the pack you're returning

*for ascending scan lowest for descending scan highest

- Continue for each pack to be returned.
- When done – SEND

***Schedule packs for Spee-dee Return as normal.

MINNESOTA LOTTERY

Questions? Call Customer Support Monday-Friday 8AM-4:30PM
1-651-635-8273 or 1-800-657-3644 (Option #1)
MUST ACTIVATE, SETTLE, AND RETURN PACKS AS NORMAL